

## Artist Guidelines and Terms & Conditions

Welcome to Sculpture Bermagui for the first time or on a return visit. We aim to make this experience as enjoyable and successful for you as possible. This document provides all the information you need to understand how the exhibition is structured and what we expect of artists entering the exhibition.



'Foot Loose' - Amanda Harrison 2018

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## Exhibiting at Sculpture Bermagui 2025

### The Event

Sculpture Bermagui is produced and curated by Edgy Art Incorporated ABN 93 559 906 457, a volunteer arts organisation based in Bermagui NSW.

Outdoor sculptures are exhibited on the scenic headland, Dickinson Point, at the eastern end of Bermagui's main street (Lamont Street), and in the foreshore area of Dickinson Park. Indoor sculptures are exhibited in the adjacent Bermagui Surf Lifesaving Club. These areas are shown on the Site Plan.

The exhibition features works of both established and emerging artists who take advantage of this unique opportunity to showcase their work in a magnificent setting with a large number of visitors.

All works are available for purchase giving you the opportunity to gain recognition and an income from your artistic effort.

### Important Dates

<b>Entries open</b>	Wednesday 13 November 2024
<b>Entries close</b>	Wednesday 15 January 2025 - 5pm
<b>Notification of selection</b>	By 31 January 2025
<b>Volunteer induction</b>	Friday 7th March 2025
<b>installation (bump-in)</b>	8.30 am to 5pm Thursday 6th March 8.30am to 12 pm Friday 7th March 2025
<b>Invitation Only Preview Prizes and Awards Presentation</b>	5 pm Friday 7th March 2025
<b>Exhibition opens to public</b>	Saturday 8th - Sunday 16th March 2025 (Closes 3 pm)
<b>Deinstallation (bump-out)</b>	Sunday 16th March from 3pm and Monday 17th March 2025 (until 12pm)
<b>Community Picnic</b>	Saturday 15th March 2025 5pm
<b>People's Choice Prize Award Announced</b>	Sunday 16th March 2025 12 noon

### Selection Criteria

Entries are now open and our Selection Committee will select sculptures considering the following criteria:

- Original Concept
- Professional standard
- Suitability of Materials
- Readiness for Display
- Suitability for Public Display (OH&S)

Please note: All entries must be available for Sale at the event. Presentation of photographic image(s) is vital for the selection committee to be able to make decisions. Images should be of high quality and preferably with background removed.

### Submission selection

A Curatorial panel selects works to be included in the general exhibition and the Finalists for the Sculpture Bermagui Major Prize. Delivered finished works that are not representative of concept drawings or photos supplied with the Entry information may also be refused.

Artists who elect to enter the Sculpture Bermagui Major Prize will be required to submit an additional portfolio to qualify. They will be contacted by the curator and provided with additional entry conditions. The Major Prize will be judged by Geoffery Edwards.

All successful artists will automatically be considered for all other prizes.

**Note:** Only works not previously exhibited at Sculpture Bermagui will be accepted.

\*No discussion will be entered into regarding selection outcomes.

### Prizes and Awards

See [www.sculpturebergamui.org.au](http://www.sculpturebergamui.org.au) for a full list of prizes.

Prizes will be awarded at the Friday 7 March 2025 evening opening at the Bermagui Surf Club.

All artists and partners are most welcome to attend and this is an excellent opportunity to meet potential buyers, audience and peers. Light refreshments will be served with an open bar available.

The People's Choice prize will be announced at the Closing Ceremony on Sunday 16 March 2025.

### Submitting your Entry

All entries are to be lodged online at -<https://sculpturebermagui.org.au/exhibit/>

**We reserve the right to accept or reject any entry we receive.**

**Note:** Entries will not be accepted after the closing date of 15 January 2025.

Artists are to submit an online entry form with complete detail of finished work/s, including:

- Artist's statement (25 words for the online catalogue max)
- Full details of completed work/s for the online catalogue
- At least one high quality image/s of work to be entered for promotion of the work
- Request for transport subsidy, if desired
- Instructions for installation (bump in) and deinstallation (bump out) or collection of unsold work/s
- Final for sale price (all exhibits must be offered for sale)
- Website or social media details that you want to be included
- Special requirement, if any, including access to use a crane
- Nomination of time of delivery and pickup (if needed) of work to and from venue
- Personal bank details (name, BSB and Account numbers) for use by Sculpture Bermagui to pay artists for work sold
- Agreement to Terms and Conditions, Guidelines and Risk Management rules.

If you need assistance with completing the entry form please refer to our Artist Registration Instructions document that is available on the Sculpture Bermagui website. If assistance is still required with this process, please contact the Curatorial Team via email to [curator@sculpturebermagui.org.au](mailto:curator@sculpturebermagui.org.au)

Please note that the Entry Fee is due and payable when you complete the entry form. You may pay the fee by Credit or Debit card or you may request an invoice. Your entry will not be processed until payment is made.

Once all necessary information has been received and reviewed, finalists in the major prize and general exhibitors will be notified of their successful entry.

Requests for transportation will be addressed according to Sculpture Bermagui protocol.

### Installation and Deinstallation

Exhibiting artists are responsible for the installation and deinstallation of their sculptures. A team of volunteers and a mobile crane are available on the days mentioned below to provide assistance with both processes. Exhibiting artists who require use of the mobile crane need to indicate the approximate date and time in their Entry form.

Installation of Outdoor and Indoor sculptures will take place between:

- 8.30am and 5.00pm on Thursday 6th March and
- 8.30am and 12.00pm on Friday 7th March 2025

This enables the judging to take place for the presentation at the Preview event on that Friday evening.

All exhibitors must report to sign their work in on arrival, at either the Bermagui Surf Club for indoor works or the Marquee on the headland for outdoor works.

Deinstallation will take place between:

- 3.00pm and 6.00pm on Sunday 16th March and
- 8.30am and 12.00pm on Monday 17th March 2025
- Number pegs for outdoor works should be returned to the Event Manager.

**A release document must be obtained before any works can be removed.**

**All costs** associated with artists' sculptures, including (without limitation) costs incurred in the installation, operation, maintenance or deinstallation **are the responsibility of exhibiting artists.**

### Safety

Sculptors need to bear in mind that this is a public art exhibition that will be attended by a broad section of the community. Consequently, for public safety, sharp edges, protrusion points and unstable structures need to be avoided. Any glass used must be classified as toughened.

The Management Committee reserves the right to reject any sculpture which it believes presents an unacceptable level of risk to public safety. Works may also be rejected if there is an association with a third party or organisation. However, if exhibited, they may be subject to the implementation of risk management strategies, such as the flagging of guy ropes or use of other barrier material around the exhibit.

Questions with regard to safety should be directed to the Event Manager Lewis Gaha on 0474 201 859 or [eventmanager@sculpturebermagui.org.au](mailto:eventmanager@sculpturebermagui.org.au)

# Risk Management Requirements

The installation, exhibition and deinstallation of sculptural artworks expose artists, workers and the general public to potential risks to their health and safety and also present potential for environmental impact. Sculptures remaining in situ overnight are also subject to security risks. This section aims to identify the potential risks and provide strategies by which they can be minimised, if not eliminated.

### **Disclaimer:**

Artists need to be aware that they are operating in a public space and need to be familiar with current Work Health and Safety (WH&S) regulations while installing their work.

It is your responsibility to operate at a personal level, in a safe manner and compliant with WH&S regulations. Any operation that is deemed unsafe by the Site Supervisor may be halted.

### **Work Health and Safety - General**

The following clauses are a guide covering all facets of operations on both venues. All actions will be carried out in compliance with current COVID Health Orders.

### **Site Supervisor**

A suitably qualified person will be appointed to act in an advisory role to oversee the installation and deinstallation work programs. All actions will be carried out in accordance with WH&S regulation and compliance with current COVID Health Orders.

### **Tools & Machinery**

- All tools and equipment used on site are to be in good working order and comply with manufacturer's recommendations.
- Any person operating machinery requiring a licence must have the applicable licence.
- All relevant personal protective equipment (PPE) is required during installation, deinstallation and transport on site.

### **Lifting**

The installation of sculptures is likely to require the lifting of heavy objects. Extra care needs to be taken to avoid back or crush injury. To minimise personal risks, the following points are to be considered:

Consideration needs to be given to personal safety when or if lifting is required. It is your responsibility to provide appropriate lifting heavy equipment for heavy items. On request, a truck with a crane (HYAB) is available with a maximum lift of 2 tonnes.

# Exhibiting at Sculpture Bermagui 2025

## Overhead Structures

When installing structures over 2 metres high, it is your responsibility to provide appropriate equipment the following risk management strategies are to be implemented.

Such work requires a safety zone cleared and barricaded during the work to prevent injury to passers-by.

- For the erection of overhead artworks, all ladders, step ladders, platforms, etc., need to be good working conditions and signed with appropriate manufacture's specifications.
- A suitably barricaded safety zone is required.
- Hard hats are required to be worn within the safety zone.
- Relevant and practical machine/s are to be used if required.
- All such machine/s operations are only to be carried out by a suitably qualified operator.
- Tools and equipment not in use are not to be left on the structure from which they might fall.

**Note:** The Event Manager has the right to reject sculptures deemed to be unsafe for any reason and which cannot be rectified on site.

All sculptures have had their design approved in theory by the Curator prior to exhibition via their Entry Form. However, once on site, any sculpture design may be rejected if deemed by the Event Manager to present an unacceptable risk to the viewing public.

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## Outdoor Sculpture Guidelines

### Design and site selection

It is preferred that the public may touch or interact with all Outdoor sculptures and therefore we welcome works intentionally designed for this and which engage with the younger generation in this manner.

Please see the site plan on the following page.

- Site selection is initially determined by the site requirements of the sculpture and will be made by the Curation team and the artist on the day of installation, in accordance with risk assessment and cultural heritage protection legislation
- All outdoor sculptures must be situated within the Use of Public Land BVSC Approval designated area as shown on the site plan.

# Site Plan

SCULPTURE Bermagui

Site Plan





# Exhibiting at Sculpture Bermagui 2025

## Earthworks

The headland exhibition site is subject to cultural heritage protection legislation which prohibits major earthworks.

- Sculptures to be exhibited on the headland will need to be of freestanding design.
- Anchoring with steel pegs is acceptable
- Compactable road base/granite will be available to level sites
- Bark mulch is provided to camouflage any plating or base, if desired
- At the eastern end of the headland, support structures of sculptures may make a hole of maximum 250mm wide and 450mm deep
- Sculptures that require earthworks for installation may still be accepted, however they can only be sited in the foreshore reserve behind the Horseshoe Bay beach (see attached Site Plan).

**Note:** In accordance with Council conditions and the Management Committee's environmental ethics, it is the **exhibiting artist's responsibility to restore the site** to its original condition after deinstallation.

## Weather Conditions

Note: All work stops if the weather is deemed by the Event Manager to be extreme and dangerous, such as an electrical storm or hurricane.

- Work may continue in light rain conditions.
- Work is to cease when rain conditions become moderate to heavy.
- No mains powered tools are to be used in any rainy conditions. Battery powered tools are acceptable

## Waste Materials

All packaging and waste materials are to be removed from the site prior to opening the exhibition unless prior arrangements have been made with the Event Manager.

## Motor Vehicles

Access to the site is approved only for vehicles involved in the installation and deinstallation of sculptures. Due diligence is required relating to other users of the site.

## Exhibiting at Sculpture Bermagui 2025

### Risk Management Requirements

The installation, exhibition and deinstallation of sculptural artworks expose artists, workers and the general public to potential risks to their health and safety and also present potential for environmental impact. Sculptures remaining in situ overnight are also subject to security risks. This section aims to identify the potential risks and provide strategies by which they can be minimised, if not eliminated.

#### Outdoor sculptures need to be designed to:

- Be fixed with stakes of sufficient design to support the sculpture. Note: soil conditions vary across the site from clay to sandy soil.
- Withstand impacts from wind gusts of 50 kph or over.
- Not rely on an external power supply. Any electrical element of a sculpture has to be independent of external power supply. It is the responsibility of the artist to recharge any battery used.
- Not rely on external water supply. There is no access to mains water.

### Environmental impact

The Management Committee seeks to maintain a policy of 'leave no trace'. The aim is to leave the site in its pre-existing condition and to facilitate the rapid recovery of any remaining traces of impacts.

### Sculpture siting

As of 2011, the headland exhibition site has been subject to cultural heritage protection legislation which prohibits earthworks. Sculptures to be exhibited on the headland, in the main, need to be of a freestanding design. Steel pegs will be acceptable for additional anchorage, if required. Compactable fill, such as crushed granite, will be available to level sites.

In the parking area on the Eastern end of the headland sculptures of surf club can be a hole for a single foundation post is acceptable, at a maximum of 250 mm wide and 450 mm deep.

Sculptures that require earthworks for installation will still be accepted even though they can only be sited in the foreshore reserve behind the beach (see separate Site Plan). In accordance with Council conditions, and the Management Committee's environmental ethics, it will be the responsibility of exhibiting artists to restore the site to its original condition after deinstallation.

### Sculpture security

Sculptures exhibited in public space present security risks through theft, accidental damage and vandalism. The following strategies are to be employed to manage and/or reduce these risks:

## Exhibiting at Sculpture Bermagui 2025

- All exhibitors are to sign the Agreement form which excludes the Management Committee from any liability for damage to or damage of sculptures or their theft.
- Periodic day and night time patrols of the Outdoor exhibits are carried out by volunteer staff who will be on site 24 hours per day.
- Ad hoc patrols of the Outdoor exhibits are carried out night and day by local Police constabulary and are called, if needed.

## Indoor Sculpture Guidelines

### Sculpture display

Indoor sculptures are exhibited in the Surf Club in Bermagui as determined by the Curation team.

- Where possible, freestanding sculptures exhibited in the Surf Club will be mounted on plinths provided by the Management Committee; artists may provide their own, if they wish
- Larger or taller works are to be placed on the floor. Sculptures which are to be hung on a wall and/or from the ceiling need to be delivered ready for display with a suitable hanging system attached

**Note:** Artists need to indicate their preference for display on their Entry form, e.g. plinth, floor, wall, ceiling.

The exhibiting artist pays all costs associated with their sculpture, including (without limitation) costs incurred in the installation, operation, maintenance or deinstallation of their sculpture.

Late installations outside the bump in times will not be accepted, except by written arrangement with the Event Manager.

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# Terms & Conditions

## Maintenance

Artists are responsible for maintaining their exhibits in a presentable condition for the duration of the exhibition, including repairing damage if required.

## Liability

The Management Committee:

1. Agrees to use reasonable efforts to protect exhibits from vandalism or theft, including regular patrols by volunteers on site.
2. Reserves the right to move or remove sculptures for any reason, including though not limited to, for public safety concerns.
3. Accepts no responsibility for any damage, loss, liability, injury or disappointment incurred or suffered by any person as a result of submitting a sculpture to Sculpture Bermagui and its curation and all related events.
4. Takes no responsibility for the information supplied by sculptors to Sculpture Bermagui.

In exchange for being allowed to exhibit a sculpture at Sculpture Bermagui, each exhibiting artist:

1. Agrees to observe and obey these Artist Guidelines and Terms & Conditions and further agrees to follow any oral or other written instructions or directions in relation to the exhibition given by or on behalf of the Management Committee.
2. Recognises and accepts that there are certain inherent risks associated with exhibiting a sculpture at the exhibition and assumes full responsibility for personal injury to the artist or damage to or theft of any sculpture exhibited by the artist at the exhibition, however caused.
3. Agrees to indemnify Edgy Art Incorporated, members of the Management Committee and any volunteer working under their direction against all claims, causes of action, damages, judgements, costs or expenses, including legal costs (on a solicitor and own client basis) and other litigation costs which may in any way arise out of the artist's participation in the exhibition.
4. Agrees to release Edgy Art Incorporated, members of the Management Committee and any volunteer working under their direction from liability in contract or in tort and whether for negligence or otherwise or any other basis in law or equity which may in any way arise out of the artist's participation in the exhibition, including copyright loss, theft, publicity and loss of or damage to the sculptural work or works entered and exhibited.
5. Acknowledges receiving a copy of the attached Risk Management Plan and agrees to comply with each provision of that document which is relevant to, or imposes an obligation or duty on, the artist.
6. Accepts that all costs associated with transportation, installation and deinstallation of exhibited works remains with the artist.

## Exhibiting at Sculpture Bermagui 2025

7. Agrees that the holding of the exhibition is subject to any prevailing circumstances which impact on the holding of mass gatherings such as art exhibitions and to the discretion of the Management Committee.

### Sales

Exhibiting artists are required to nominate a sale price for their work. The total of any agreed sale price will be payable to the Management Committee as the artist's selling agent. The Management Committee charges a 25% commission on all sales.

If there is a sale or a commission of a new work at any time after the Sculpture Bermagui exhibition and the effective cause of the sale or commission was the appearance of an artist's sculpture at the exhibition, the same 25% commission will apply to that sale or commission.

Prices indicated in Entries may **not** be changed after notification of acceptance of the work. Works entered, but sold prior to the exhibition will incur a commission.

On advice from the Australian Commercial Galleries Association, a split commission of 25% will go to the event and 25% to an artist's representing gallery, where applicable.

Payment to artists for sales (less commission) will be made within 30 days of the close of the event directly to the bank account provided as part of the entry form.

### Transport

- All exhibiting artists are responsible for the transport of their sculptures to and from Bermagui.
- We offer the possibility of arranging a safe storage facility for up to five days prior to or after the exhibition for exhibitors who need to deliver their work in advance or collect them after the exhibition. Please contact the Event Manager (details below) to enquire about this option.
- A subsidy of transport costs may be offered to selected artists, at the discretion of the Management Committee. Please request this support when completing the Exhibitor's Entry and Agreement.

# Exhibiting at Sculpture Bermagui 2025

## Reproduction of images

Sculpture Bermagui reserves the right to reproduce images of the sculptures provided by the artist for pre-selection and any images of the work in the exhibition for the exhibition catalogue, publicity, advertising, website, social media, documentary, promotional video, exhibition or archival purposes, in any manner connected with the exhibition or its sponsors.

Edgy Art will not authorise the use of a photo of an artist's sculpture for commercial purposes without the artist's written approval and without the artist receiving the appropriate acknowledgement, including their name and the title of their sculpture.

Should you wish to use images of your work taken at the exhibition for any promotional purposes including websites, opening invitations or photos submitted to publications please notify us, credit the exhibition and establish a hyperlink to our website [sculpturebermagui.org.au](http://sculpturebermagui.org.au)

## Site Plaques

We will list your name, the title of your artwork and the description you provide as part of the entry process on our site plaques next to each sculpture. To keep the site uncluttered by signage the only other signage permitted for artists' works are to assist with crowd control or for digital or virtual works which require signage to inform the public of how to view the work. Edgy Art will design and print all signage based on the information provided by the artist.

Artists are not permitted to have commercial logos or website addresses on their works.

## Entry fee

- A non-refundable entry fee of \$40.00 is applicable for Outdoor sculptures and Indoor sculptures for the first work.
- An additional \$20.00 for each further individual work, Indoor or Outdoor, as applicable. All relevant entry fees must be submitted with the Exhibitor's Entry and Agreement.

## Agreement

By completing the entry form you agree with the terms and conditions detailed in this document.

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# Risk Management Plan

The installation, exhibition and deinstallation of sculptural artworks expose artists, workers and the general public to potential risks to their health and safety and also present potential for environmental impact. Sculptures remaining in situ overnight are also subject to security risks.

The aim of this plan is to identify the potential risks and provide strategies by which they can be minimised, if not eliminated. This document is required to be read then signed by all exhibitors.

### **Disclaimer:**

Artists need to be aware that they are operating in a public space and need to be familiar with current OH&S regulations while installing their work.

It is your responsibility to operate at a personal level, in a safe manner and compliant with OH&S regulations. Any operation that is deemed unsafe by the Site Supervisor may be halted.

### **WORK HEALTH & SAFETY - General**

The following clauses are a guide covering all facets of operations on both venues. All actions will be carried out in compliance with current COVID Health Orders.

### **Site Supervisor**

A suitably qualified person will be appointed to act in an advisory role to oversee the installation and deinstallation work programs. All actions will be carried out in accordance with OH&S regulation and compliance with current COVID Health Orders.

### **Tools & Machinery**

- All tools and equipment used on site are to be in good working order and comply with manufacturer's recommendations.
- Any person operating machinery requiring a licence must have the applicable licence.
- All relevant personal protective equipment (PPE) is required during installation, deinstallation and transport on site.

### **Lifting**

The installation of sculptures is likely to require the lifting of heavy objects. Extra care needs to be taken to avoid back or crush injury. To minimise personal risks, the following points are to be considered:

## Exhibiting at Sculpture Bermagui 2025

Consideration needs to be given to personal safety when or if lifting is required. It is your responsibility to provide appropriate lifting heavy equipment for heavy items. On request, a truck with a crane (HYAB) is available with a maximum lift of 2 tonnes.

### Overhead Structures

When installing structures over 2 metres high, it is your responsibility to provide appropriate equipment the following risk management strategies are to be implemented.

Such work requires a safety zone cleared and barricaded during the work to prevent injury to passers-by.

- For the erection of overhead artworks, all ladders, step ladders, platforms, etc., need to be good working conditions and signed with appropriate manufacture's specifications.
- A suitably barricaded safety zone is required.
- Hard hats are required to be worn within the safety zone.
- Relevant and practical machine/s are to be used if required.
- All such machine/s operations are only to be carried out by a suitably qualified operator.
- Tools and equipment not in use are not to be left on the structure from which they might fall.

**Note:** The Event Manager has the right to reject sculptures deemed to be unsafe for any reason and which cannot be rectified on site.

All sculptures have had their design approved in theory by the Curator prior to exhibition via their Entry Form. However, once on site, any sculpture design may be rejected if deemed by the Event Manager to present an unacceptable risk to the viewing public.



## Additional Information

**If you have any questions about the entry process please contact:**

Curation team: Victoria Nelson and Carolyn Killen

0438 854 285 (Victoria) 0429 940 152 (Carolyn)

[curator@sculpturebermagui.org.au](mailto:curator@sculpturebermagui.org.au)

**If you have any questions about how the event is managed please contact:**

Event Manager: Lewis Gaha 0474 201 859 or

[eventmanager@sculpturebermagui.org.au](mailto:eventmanager@sculpturebermagui.org.au)

## Volunteering

**We welcome artists** and family to volunteer in various roles during the exhibition, so if this is your interest, please complete the volunteer application form on our website or contact the volunteer coordinator via email at

[volunteer@sculpturebermagui.org.au](mailto:volunteer@sculpturebermagui.org.au)